

Downtown Form Based Code - Review Checklist



Current Planning Division
8500 Santa Fe Drive
Overland Park, KS 66212
(913)895-6217 Fax (913)895-5013
E-mail: pod@opkansas.org

Planning and Development Services Department

www.opkansas.org

Other details as required or requested to review the project for conformance with the form based code.

Project Name: _____ Address: _____

Briefly describe the development proposal, including proposed uses by floor: _____

General:

Building frontage type: _____

Adjacent street type/section: _____

Average finished floor elevation measured from public sidewalk at the required building line: _____

Overall building height: _____

Interior building height:
Ground story: _____

Upper story(s): _____

Percentage of building façade along the required building line: _____

Percentage of private open area: _____

Architectural Details:

Percentage of fenestration on the front façade:
Ground story (s): _____

Upper story (s): _____

Percentage of clear window glass
Ground story: _____

Upper story: _____

Downtown Form Based Code - Review Checklist



Current Planning Division

8500 Santa Fe Drive
Overland Park, KS 66212
(913)895-6217 Fax (913)895-5013
E-mail: pod@opkansas.org

Planning and Development Services Department

www.opkansas.org

For Shopfronts:

Percentage of windows with interior views to a depth of 15 feet: _____

Percentage of primary materials on each elevation (minus fenestration):

N _____ S _____
E _____ W _____

Parking:

Is the property within the downtown core as identified on the DFD Parking Map? _____

Yes No

Identify the number of parking spaces in each category:

_____ structured _____ surface
_____ on-street _____ off-site
_____ bicycle

Of the total, how many spaces are:

_____ reserved _____ shared
_____ tandem

If off-site parking is proposed, please identify the location of the parking (must be within 800 feet of site) _____

Non-Conforming Criteria:

For modifications or additions to an existing building:

Identify the existing building square-footage: _____

Identify the proposed additional square-footage: _____

Downtown Form Based Code - Review Checklist



Current Planning Division
8500 Santa Fe Drive
Overland Park, KS 66212
(913)895-6217 Fax (913)895-5013
E-mail: pod@opkansas.org

Planning and Development Services Department

www.opkansas.org

For interior improvements:

Identify the value of the improvements:

Deviations and Adjustments:

Please identify the provision of the Form Based Code for which any deviations or administrative adjustments are being requested. And identify the reason for the request.

Provision _____

1. Uniqueness to the Property: _____

2. Adversely Affect to Adjacent Landowners: _____

3. Hardship to Landowner: _____

4. Affect to the Public and General Welfare: _____

5. How Does Request Meet the Spirit and Intent of the Ordinance: _____

Submitted by: _____

Date: _____