

**REQUEST FOR RECORD INSPECTION AND/OR COPY FROM THE CITY OF OVERLAND PARK, KANSAS
MUNICIPAL COURT
PHOTO IDENTIFICATION REQUIRED TO COMPLETE REQUEST**

Requester's Information

Name _____
 Agency _____
 Street Address _____
 City, State, Zip _____
 Day Phone _____ Fax _____
 Email Address _____

Defendant Information

Name _____
 Possible Aliases _____
 Date of Birth _____
 Method of Return Mail Fax
 In Person Email

ALL RECORDS WILL BE CERTIFIED UNLESS REQUESTED OTHERWISE, CERTIFIED RECORDS CAN NOT BE FAXED OR EMAILED

*****ONE DEFENDANT PER FORM *****

Case Information

Records Sought

Entire Record Disposition* Case Summary**

Case Number Violation Date Charges

Other _____

Case Number Violation Date Charges

Entire Record Disposition* Case Summary**

Other _____

Case Number Violation Date Charges

Entire Record Disposition* Case Summary**

Other _____

*Disposition includes a copy of the complaint/ticket, Judge's bench notes, and waiver of counsel, sentencing journal entry and close out orders.

Case Summary is a **printout of case number, charges, violation date, finding, finding date, and sentencing information.

CHARGES: A charge for providing copies of public records is authorized by state law and has been established by the City Governing Body. These charges are set at a level to compensate the City for the actual costs incurred in honoring your request. The fee schedule established by the City is posted in this office.

*****SIGNATURE*****

(Your copy of this form is your receipt)

CERTIFICATION

I understand that K.S.A. 45-230, as amended, provides that except to the extent otherwise authorized, "No person shall knowingly sell, give or received, for the purpose of selling or offering for sale any property or service to persons listed therein, any list of names and addresses contained in and derived from public records"

I also understand that violation of K.S.A. 45-230, as amended, is a Class C Misdemeanor.

I hereby certify that I do not intended to, and will not: (A) Use any list of names or addresses contained in or derived from the records or information for the purpose of selling or offering for sale any property or service to any person listed or to any person who resides at any address listed; or (B) sell, give or otherwise make available to any person any list of names or addresses contained in or derived from the records or information for the purpose of allowing that person to sell or offer for sale any property or service to any person listed or to any person who resides at any address listed.

*****SIGNATURE*****

(Required only for records that contain a list of names and addresses or from which a list of names and addresses can be derived)

Please mail, fax or email for and Photo ID to:

Overland Park Municipal Court, 12400 Foster Street, Overland Park, KS 66213
 Fax: 913-327-5760 or OPMC@opkansas.org

TO BE COMPLETED BY RECORD CUSTODIAN

Date & Time of Request _____ Date & Time Request Provided _____

Financial Charge for copy(s) of the record(s) is \$ _____ Records Custodian _____

(First request is complimentary)